

Village of Monroeville

21 N Main St. ~ P.O. Box 156

Monroeville, OH. 44847

Ph: 419-465-4443 ~ Fax: 419-465-2259

E-mail: [AdminOffice@MonroevilleOhio.com](mailto:AdminOffice@MonroevilleOhio.com)

Income Tax E-mail: [IncomeTax@MonroevilleOhio.com](mailto:IncomeTax@MonroevilleOhio.com)

Website: <http://www.MonroevilleOhio.com>

**REQUEST FOR WATER METER SHUT OFF**

Request made by:

Date of Request: Time:

Location of request:

Contact person for shut-off:

Telephone #: Acct. #:

**WATER SERVICE FEE: $25.00**

**OFFICE USE ONLY**

Last water read:

Request taken by:

Name

Faxed to Water Department:

Date Time

**WATER DEPT. USE ONLY**

WATER METER SHUT OFF:

Date Time

METER SHUT OFF BY:

Name Date

WITNESSED BY:

Name Date

ADDITIONAL COMMENTS:

FAXED COMPLETED REQUEST TO ADMIN. OFFICE BY:

Name

DATE: TIME: